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**OFFICE OF THE PRINCIPAL
GOVERNMENT DEGREE COLLEGE SURANKOTE**

Date: 15-11-2021

Clarification regarding evaluation and paper setting in the examination as sought in

Matrix No. 1.1.3

It is certified that the evaluation and examination of the affiliating University has been divided into two parts viz internal and external examination. Setting up of question paper/evaluation in the internal examination is the duty of the concerned teaching staff of the subject. Whereas setting up of question paper/evaluation of the external examination is managed by the affiliating University. Thus, the college staff in each subject is ~~by default~~ a paper setter and evaluator in the internal examinations in every academic session.

In addition to this during the Covid-19 pandemic the external examinations are also held by the college itself thus the staff remained question paper setter and evaluator in the external examination as well during the Covid-19 pandemic period for which no separate order / invitation letter was required from the affiliating university (Order Copy Attached Annexure-I).

Therefore, the certificates in support of Matrix No. 1.1.3. has been issued by this office.


Co-ordinator
IQAC
GDC Surankote


Principal
GDC Surankote
Govt. Degree College
Surankote

Annexure-I

UNIVERSITY OF JAMMU

NOTIFICATION

It is hereby notified for the information of all concerned of Three Year B.A./B.Sc./B.Com/B.B.A/B.C.A/B.Com (Honour) /B.A, Political Science (Honour) /B.A Psychology (Honour)/B.A Hindi (Honour), as the case may be, that **as one-time exception due to the prevailing pandemic situation**, the following concessions/relaxations shall be given to the students appearing in 1st (Summer Zone/Private) 3rd and 5th (Regular and Private) Semester examination and also the supplementary examination of 6th Semester 2020-21 (Summer and Winter Zone) to be conducted at the College level:

- That the College shall conduct Online Open Book Examination.
- That the students shall have to attempt any four questions out of the given eight questions, each question with equal weightage.
- That the candidates shall have to write the answers on A4 size white sheets only.
- That the candidate shall have to put his/her Name & Signature on the top right hand corner of each page.
- That the file to be uploaded should be named as per the format given as under:
Sem.-Roll No-Course code.
- That the candidate shall be given a total of three hours to attempt and upload the same copy on the link to be provided by the College on the day of examination.
- That every student shall have to submit the answer sheets (originally uploaded) of each subject in a separate file within two working days after the completion of last examination positively.

Note: The Principals shall ensure that the SOPs issued by the Government from time to time be strictly adhered to in letter and spirit.

No.: Exam./Conduct/21/50-149
Dt.: 20-04-2021

Sd/
Controller of Examinations

Copy to:

- Special Secretary to Vice-Chancellor for the kind information of the Hon'ble Vice-Chancellor please.
- Sr. P.A. to the Dean Academic Affairs, University of Jammu, Jammu.
- Sr. P.A. to the Registrar/DSW, University of Jammu, Jammu.
- All Principals of affiliated Degree Colleges for information.
- All Officers of the Examination Wing.
- IC websites of University of Jammu and Examination Wing with the request to upload the Notification on both the websites.
- Record file.


Deputy Registrar (Conduct)