



www.gdcsurankote.in  
Email. Id: principalgdcskt@gmail.com  
Phone/Fax No: 01965-231231

**OFFICE OF THE PRINCIPAL**  
**GOVERNMENT DEGREE COLLEGE SURANKOTE**

No. : GDC/SKT/23/1210

Date: 07-12-2021

The Joint Director Information,  
Jammu.

Subject: Publication of Tender Notice for College Library Books.

Sir/Madam,

Kindly find enclosed herewith the tender notice for the College Library Books for the financial year 2023-24 and 2024-25.

Your good self is requested to get it published in the leading daily newspapers with intimation to this office. Your co-operation in this regard shall be highly appreciated.

Thanking you.

  
Principal  
Govt. Degree College  
Surankote



**OFFICE OF THE PRINCIPAL**  
**GOVERNMENT DEGREE COLLEGE SURANKOTE**  
*NAAC Accredited with B<sup>++</sup> Grade*

No. : GDC/SKT/23/1205

Date: 05 /12/2023

**Invitation for Expression of Interest (EOI)**

**Subject: - Expressions of Interest for Empanelment of reputed Book sellers, vendors/Suppliers/distributors for supply of books to Govt. Degree College Surankote, Library.**

The Principal of Government Degree College Surankote invites sealed **“Expression of Interest” (EOI) for empanelment of reputed** vendors/suppliers/distributors who are registered with Book Seller’s Federation (National/UT) for the procurement/Supply of books to the college library for the financial year 2023-24, 2024-25.

Interested vendors/Suppliers/distributors having requisite experience as mentioned in “Expression of Interest” notification at college website are requested to submit their EOI with relevant supporting documents to this college. All necessary details including eligibility criteria, terms and conditions and applications forms (Annexure-I) shall be obtained from either college campus or from college website.

EOI from eligible parties in sealed envelope clearly superscripted as **“Invitation for Expression of Interest (EOI) for empanelment for supply of books to Govt. Degree College Surankote Library”** should reach this office within 7 days of publishing of this notice in newspaper.

  
Principal  
Govt. Degree College  
Surankote  




**OFFICE OF THE PRINCIPAL  
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No. : GDC/SKT/23/1205

Date: 05/12/2023

**EXPRESSION OF INTEREST FOR EMPANELMENT OF REPUTED  
BOOKSELLERS/SUPPLIERS/VENDORS FOR FINANCIAL YEAR 2023-24 AND 2024-25.**

**Eligibility criteria**

Proof of following mentioned supporting documents must be enclosed in support of eligibility criteria and absence of any of them will render /supplier ineligible for empanelment.

01. Book seller/Vendor/Publishers must be a regular service provider at least three premium institutes of higher education of J&K UT during the last three years.
02. Registration with federation of Publishers and Booksellers Association of India(FPBAI).
03. Permanent Account No.(PAN) issued by the Income Tax Department.
04. Evidence of Income Tax clearance certificate for the last three years.

**Terms and conditions**

The firm/vendor which applies for empanelment should fulfil following conditions.

01. The period of empanelment shall be for the financial year 2023-24 and 2024-25.
02. The firm/vendor has to supply books to the college offering a uniform discount rate that shall be communicated once firm is empanelled by the College.
03. Rates printed/written on stickers shall not be accepted. Books with printed price shall only be accepted.
04. The latest edition of books shall only be accepted.
05. Any loss/damage caused to the supplied consignment during transit shall be the sole responsibility of the supplier. The cost of packing freight charges loading unloading etc. at the ends shall be borne by the supplier.
06. Payment of books shall be made after proper verification of each title and author by the concerned HoD/Librarian.
07. Security deposit in the form CDR amounting to Rs 10,000 only should be pledged to the Principal Government Degree College Surankote . Security deposit in the shape of Cheque. Cash shall not be accepted.
08. The supply is to be made within 15 days from the date of issuance of supply order failing which firm may be penalized by the College.
09. Conversion rate for the foreign currencies as recommended/approved by Goods Office Committee New Delhi Shall be forced.


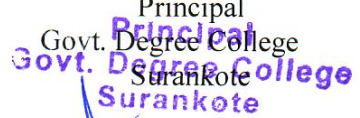


10. Orders will be placed by Principal and it will be the discretion of his/her to place order to any empanelled supplier. There will be no objection from other empanelled suppliers in this regard.
11. All the pages of the empanelment documents are to be signed and stamped by the firm and to be submitted along with the application form and self-attested copies of documentary proof.
12. The bill in triplicate should be raised in the name of Principal Govt. Degree College Surankote.
13. The College reserves the right to modify any condition enumerated or arising out of this notice without assigning any reason thereof.
14. The price proof for all books, except for those with printed price must be enclosed with bill. Only genuine updated publisher catalogues are accepted or original publisher invoice duly signed and stamped.
15. In case of foreign edition, a certificate would be required stating that "Indian reprint/edition is not published" likewise for hard bound" low price editions/paperback edition for books is/are not published".
16. All the payments will be made in INR and the payment will be released after supply and acceptance of books by the college.
17. All the orders shall be F.O.R college premises.

**Note:**

Absence of any of the above-mentioned documents shall render the supplier ineligible for the empanelment.

All the vendors who accept the above terms and conditions may submit their Expression of interest (EOI) through Annexure-I on uniform rate of discount for supply of books in a sealed envelope in bolt letters **EXPRESSION OF INTEREST** at mailing address of college.

  
Principal  
Govt. Degree College  
Surankote  




**OFFICE OF THE PRINCIPAL  
GOVERNMENT DEGREE COLLEGE SURANKOTE**

NAAC Accredited with B<sup>++</sup> Grade

No. : GDC/SKT/23/1205

Date: 5/12/2023

**Annexure-I**

**APPLICATION FORM**

*(Empanelment of Vendors for supply of Books, Periodicals/Publications for the year 2023-24, 2024-25)*

1. Name of the Firm/Vendor: \_\_\_\_\_
  2. FPBAI Registration No: \_\_\_\_\_
  3. Name of the Proprietor: \_\_\_\_\_
  4. Name of the Partner(if any): \_\_\_\_\_
  5. PAN/GST No. of the Firm/Vendor: \_\_\_\_\_
  6. Address: \_\_\_\_\_
  7. Mobile No. \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Email Address: \_\_\_\_\_
  8. Name of the three reputed clients among the institutions of the higher learning like College , Universities etc. served by the vendor as book supplier during last three years.
    - i) \_\_\_\_\_
    - ii) \_\_\_\_\_
    - iii) \_\_\_\_\_
- (Copies of the satisfactory performance certificates from the above-mentioned institutions need to be attached)
9. Security deposit details:
    - a) CDR No. \_\_\_\_\_
    - b) Dated \_\_\_\_\_
    - c) Rs \_\_\_\_\_
    - d) Drawn on \_\_\_\_\_
  10. Bank Details
    - a) Name of the Bank \_\_\_\_\_
    - b) Branch \_\_\_\_\_
    - c) Account No. \_\_\_\_\_
    - d) IFSC Code \_\_\_\_\_
  11. Discount Offered: \_\_\_\_\_ (Both in figures and words)

**NOTE:** Cutting in writing is not acceptable.

**Declaration:**

I/We do hereby declare that entries made in this application form are correct and true to the best of my/our knowledge and belief. Further we accept all the terms and conditions of empanelment.

Date: \_\_\_\_\_

Seal & Signature of the Firm/Vendor

Enclosures: